

### Mapping your P: drive

#### Windows 2000/XP/Vista/7 Users:

1. Dial up to the college (or connect using Virtual Private Networking if you have ADSL or a Cable Modem).
2. When connected, go to **Start | Programs | Windows Explorer** or **Windows NT Explorer**
3. Select **Tools** from the top menu.
4. Select **Map Network Drive**.
5. Select **P** for the drive letter.
6. Type the following:
  - a. Students: [\\curly\users\\$\username](#) (where username is your computing account username.)
  - b. Faculty: [\\swgcfaculty\users\\$\username](#) (where username is your computing account username.)
  - c. Staff: [\\swgcstaff\users\\$\username](#) (where username is your computing account username.)
7. Select **Finish**

#### Windows 95/98 Users:

1. Dial up to the college (or connect using Virtual Private Networking if you have ADSL or a Cable Modem).
2. When connected, go to **Start | Programs | Windows Explorer**
3. Select **Tools** from the top menu.
4. Select **Map Network Drive**
5. Select the **J** for the drive letter
6. Type the following path:
  - a. Students: [\\curly\users\\$](#)
  - b. Faculty and Staff: [\\swgcfaculty\users\\$](#)
  - c. Staff: [\\swgcstaff\users\\$](#)
7. Select **OK**
8. The **J Drive** will appear in your folders list.
9. To view your folder, open the **J drive** and scroll through the list of users until you find your own.